

TOWN OF RICHMOND
Board of Supervisor's Meeting
Tuesday, January 21, 2025, 7:00 pm
Town Hall, W9046 County Road A
Delavan, WI 53115
Minutes

1. Chair, Jeff Karbash called meeting to order.
Present: Karbash, Supervisors Overbeek and Alexander
2. Pledge of allegiance recited.
3. Motion by Overbeek, second by Alexander, to approve agenda. All present approved. Motion passed.
4. Karbash read December 17, 2024 minutes. Motion by Alexander, second by Overbeek, to approve minutes. All present approved. Motion passed.
5. **Treasurer's Report**
\$1.3 million taken in for tax payments for January.
Check Report reflects 2 subtotals, to be transparent.
Quick Books updated for 2022 version updated to 2024.
Probable change to Quick Books charge. Currently, paying \$649 for yearly subscription and \$12 per person monthly for payroll. If bundled, there would be a savings on per person charge.
Motion by Overbeek, second by Alexander, to approve Treasurer's Report. All present approved.
Motion passed.
6. **Board Reports**
Karbash – on agenda
Overbeek – commandment for recent board minutes
Alexander – on agenda
7. **Other Reports**
 - a. **Sheriff's Liaison** – Weather is cold.
 - b. **Roadman Report** – Some trees were cut in the Township and shelves were built in the file storage room.
8. **City of Burlington requesting transfer of a "Class B" Combination Liquor License**
Motion by Overbeek, second by Alexander, to deny giving City of Burlington a "Class B" Combination Liquor license. All present approved. Motion passed.
9. **2024 Safety Patrol charges and invoice**
Net cost for 2024 Safety Patrol was \$17,275, after receiving a DNR grant for \$10,275 (based on 2023 safety patrol expenses). Town of Whitewater share is 78% or \$13,902.73 and Town of Richmond share is 22% or \$3921.28. Motion by Overbeek, second by Alexander, to approve payment for 2024 Safety Patrol charges. All present approved. Motion passed.
10. **February 2025 Board meeting changed to February 25th at the December 2024 meeting.**
11. **Rick Pertzborn – W7825 Timber Trail damage to grass**
Request for the Town to pay \$100 for reimbursement of landscaper bill to repair grass in front of property. The part of the grass damaged was in the right of way and usually repaired in the Spring, after all snow plowing was done. Motion by Overbeek, second by Alexander, to deny claim for request of reimbursement. Karbash abstained. Approved by Overbeek and Alexander.
12. and 14. **Town Accountant**
Motion by Overbeek, second by Alexander, to approve Chamberlain & Ott has the new Town Accountant. All present approved. Motion passed.

13. Vacating Penny Drive

Karbash stated:

"I move to:

1. Introduce the Resolution to Vacate and Discontinue Penny Drive in the form provided by our attorney for consideration at our March 18, 2025 meeting.
2. Set a hearing on the Resolution for March 18, 2025, meeting of the Board.
3. Direct the clerk to have a Notice of the hearing as approved by the Town Attorney published as required by law and served by the sheriff (or private process server) on the owners of the three parcels located on Penny Drive no later than 30 days before the hearing.
4. Direct the clerk to send a copy of the Notice of the hearing to the Wisconsin Secretary of Transportation."

14. Motion by Alexander, second by Overbeek, to table discussion regarding road agreement to form committee until February meeting. All present approved. Motion passed.

15. Ordinance for Whitewater Lake traffic lanes

Karbash read Town of Whitewater amended ordinance to establish a traffic lane 200 feet from shoreline of Whitewater and Rice lakes. Motion by Overbeek, second by Alexander, to adopt joint ordinance to move slow no wake traffic lane distance from shore. All present approved. Motion passed.

16. Tree Cutting

Town Roadman obtained a second bid for cutting down two trees, one on Oakwood and one on R & W Townline Road. Bid received from Beaver Tree Service for \$2890. Previous bid received from Steven Scott for \$5000. Overbeek cautioned using lower bid instead of a local business that provides free wood disposal. Motion by Overbeek, second by Alexander, to accept lower bid from Beaver Tree Service. All present approved. Motion passed.

17. Approve WTA District Meeting cost

Town Treasurer requested Board approve payment for Wisconsin Town's Association District meeting cost. Meeting is scheduled March 28, 2025 and includes Board of Review training. If paid by March 15th, cost is \$65, instead of \$80. Motion by Overbeek, second by Alexander, to approve paying cost of WTA District meeting for Town Treasurer. All present approved. Motion passed.

18. GFL complaints

Clerk will add any new complaints to log and present to Board at the February meeting.

19. County Zoning proposal

Bud Wojcik, Darien Town Board and County Supervisor, requesting letter from Town of Richmond stating "strong agreement to have comprehensive plan reviewed every 6 months instead of yearly. Wojcik stated this does not cost more or change the process, except for having a 6 month review. Out of 8 towns visited, 5 have already submitted approval letters to Wojcik.

20. Public Comment

Two public comments.

21. Paying of the Bills

Motion by Overbeek, second by Alexander, to approve payment of bills. All present approved. Motion passed.

22. Motion to adjourn meeting by Alexander, with second by Overbeek. All present approved. Motion passed.

Respectfully submitted,
Cindy Hafferkamp, Clerk