

**TOWN OF RICHMOND**  
**Board of Supervisor's Meeting**  
**Tuesday, October 15, 2024, 7:00 pm**  
**Town Hall, W9046 County Road A**  
**Delavan, WI 53115**

**Minutes**

- 1. Meeting called to order by Chairman, Jeff Karbash.**  
**Present: Chairman Karbash, Supervisors Susan Miller, Dave Overbeek (arrived after agenda was approved), David Alexander, and Mike Bergman**
2. Pledge of Allegiance recited.
3. Motion to approve agenda by Bergman, seconded by Miller. Approved by all present.
4. Approval of September 17, 2024 minutes. Motion by Miller, Second by Overbeek. Voted for: Miller, Overbeek, Karbash. Voted against: Alexander, Bergman.  
Motion by Overbeek, Second by Alexander, to amend September 17, 2024 minutes to note discrepancy of \$55,280.70 between Treasurer's Cash Summary and Quick Books and to remove "Quick Books reconciled". Unanimously approved.
- 5. Treasurer's Report**  
Discrepancy continues with Treasurer's Cash Summary when comparing with Quick Books.  
Treasurer requests Board to calculate refuse charge number for tax bill.  
Two financial companies provided proposal information; 1<sup>st</sup> National and 1<sup>st</sup> Citizens.  
Motion by Bergman, second by Overbeek, to approve Treasurer's Report. Passed unanimously.  
Motion by Karbash, second by Bergman, to return interest to company that paid personal property taxes on time. Unanimously approved.  
Motion by Miller, second by Overbeek, to refund a property owner for double payment of property taxes. Unanimously approved.
- 6. Board Reports**  
Karbash - on agenda  
Overbeek - on agenda  
Miller - no report  
Alexander - on agenda  
Bergman - on agenda
- 7. Other Reports**  
**Sheriff's Liaison**  
2 fraud complaints since September 1<sup>st</sup>  
Be suspicious. People are using AI to imitate voices on phone calls and people in photos
- 8. Town of Whitewater for approval to change Whitewater Lake buoy placement distance from shore to 200 feet**  
Currently buoys are 150 feet from shore. Request for joint ordinance from Town of Whitewater Clerk/ Treasurer, Jorjia B  
Motion by Overbeek, second by Bergman, to approve ordinance. Passed unanimously.  
Town of Whitewater will complete and sign ordinance first, then send to Richmond Township for signature.
- 9. Operator's License approval for Denise M. Cole, employed at Snug Harbor**  
Motion by Miller, second by Overbeek, to approve operator's license for Denise M. Cole. Passed unanimously.
- 10. Outlets at Lake Lorraine Park Pavillion**  
Motion by Bergman, second by Alexander, to table discussion until later date. Passed unanimously. Alexander states he is working with residents on an updated plan for the park.

11. **Joe Brown – Radar Run**  
Overbeek stated no issues were noted last year.  
Motion by Overbeek, second by Bergman, to approve Radar Run on January 25, 2025.  
Passed unanimously.
12. **Request approval to change agricultural building site plans on Johnson Road**  
Mike Krismer not present for meeting.  
Motion by Overbeek, second by Alexander, to table topic until Krismer is present.
13. **SPS 327 Camping Unit building inspection**  
Motion by Overbeek, second by Bergman, to table topic discussion until Town's Association is consulted. Passed unanimously.
14. **Discuss options available for installing camera and microphone to use during Board Meetings**  
Motion by Bergman, second by Overbeek, to table topic discussion. Passed unanimously.
15. **Discuss options for a Town Accountant contract**  
Motion by Overbeek, second by Miller, to table topic discussion until further information is received.
16. **Discuss yearly Town contracts**  
Bergman suggestion to request paying quarterly payments to Whitewater Fire and Rescue, instead of paying one payment at the beginning of the year.  
Motion by Bergman, second by Overbeek, to approve Nowlan 2025 contract. Passed unanimously.  
Board stated preference to change computer support providers, because of the good service by KACO.
17. **Budget Planning**  
Motion by Miller, second by Bergman, to schedule Budget Planning meeting Tuesday, October 22, 2024 at 6:30 PM. Passed unanimously.
18. **Former Treasurer's computer**  
KACO Computer removed
19. **Office Keys for Board Members**  
Town Board members to receive a key to the Town Hall office after all files are reviewed and either taken to storage or placed in locked drawers.
20. **Public Comment**
21. **Payment of Bills**  
Motion by Miller, second by Bergman, to approve payment of bills. Passed unanimously.
22. Motion by Bergman, second by Overbeek, to adjourn the meeting.  
Meeting adjourned at 8:50 pm.

Respectfully submitted,  
Cindy Hafferkamp  
Clerk, Richmond Township