Town of Richmond
Board of Supervisor's Meeting
Tuesday November 19, 2024, 7:00 PM
Town Hall, W9046 County Road A
Delavan, WI 53115
Minutes

1. **Call to order** by Chairman Karbash.
    Present: Chairman Karbash, Supervisors Overbeek, Alexander, and Bergman.

2. **Pledge of Allegiance recited**.

3. **Motion to approve agenda** by Overbeek, second by Alexander. All present voted to approve.
    Motion passed.

4. **Motion to approve September 17, 2024 minutes** by Alexander, second by Bergman. All present
    voted to approve. Motion passed.

5. **Board Reports**
    Karbash –   on the agenda
    Overbeek –   given monthly reports by Building Inspector
       Truck went in for repair
    Alexander –   Property owner is motivated and has done a great job on Anderson Drive
                  property. On   Koehn Drive, a crew cleared a ton of trees from property. On
                  Turtle Lake Road, some work has been completed and property owners will be
                  contacted to inquire about any further necessary work. Three properties on the
                  north side of Lake Lorraine will need to have letters sent to property owners
                  regarding unregistered vehicles and ordinance violations.
    Bergman –   On the agenda

6. **Treasurer's Report**
       Treasurer Taylor stated there has been a change in interest rate for one of the bank
       accounts. Treasurer requested board approval for a one time adjustment to Treasurer's
       Report and to have the $55,248.70 adjustment posted to the Town website.
       Motion by Overbeek, second by Bergman, for Emmily to make an adjustment on the
       ending balance of Treasurer's Account Summary. All present voted to approve. Motion
       passed.

7. **Other Reports**
    Sheriff Liaison – Jason Hintz-
       Thanked everyone for calling in controlled burns to the Walworth County Non-
       Emergency phone number.
       Accidents in October – 6
       Accidents in November – 8
       October rescue calls – 9
       November rescue calls – 4
       Richmond calls are within average for surrounding area.
       Speed Trailer report from 7/30/24 – 8/17/24, by Johnson and County Road A:
          6,560 total vehicles
          42% under the speed limit
          Average speed 56 mph

8. **Roadman Report** – Wally McManaway

Oil cooler assembly/ module and two lines to transmission cooler needed to be replaced on a truck.

Next year, County A from 89 to Uncle Buck's will be reconstructed and Roadman recommends adding Church Road and Town Hall Road to the 2025 Richmond Road Repair, because of the close proximity County Road A.

9. **Approval to Vacate Penny Drive**

Attorney Sam McCoy, representative for the Browns, stated Penny Drive is an undeveloped road and requests to have the road vacated.

Motion by Overbeek, second by Alexander, to proceed with vacating Penny Drive, to have a public hearing and to have presented to the Town Board. All present voted to approve. Motion passed.

10. **Financial Institution Proposal Decision**

Treasurer Taylor discussed comparison between 1st National and 1st Citizens. Both banks are requesting an embedded balance (a non-interest bearing portion) totaling $50,000.

Motion by Overbeek, second by Bergman, to go with Town Treasurer Taylor's recommendation of 1st Citizens Bank. All present voted to approve. Motion passed.

11. **Certified Public Accountant Audit**

Chairman Karbash stated audit will cost a lot of money. Treasurer Taylor stated she has not received any estimates from Accounting Companies for compilation of Town's financial records.

Motion by Overbeek, second by Bergman, to table subject until Treasurer Taylor is able to clarify general entries with Accountant, Pat Romanesko. All present voted to approve. Motion passed.

12. **Approval of Town Hall Monthly Cleaning Rate**

Motion by Overbeek, second by Bergman, to approve Town Hall monthly cleaning rate increase by $25/ month for The Dirt Consultant. All present voted to approve. Motion passed.

13. **ARPA Funds Designation**

Motion by Overbeek, second by Bergman, to designate ARPA funds for roadwork on Wisconsin Parkway, from Holiday to County A. All present voted to approve. Motion passed.

14. **Abolish Municipal Code Chapter 2.0**

Supervisor Alexander stated Town's Association attorney agreed that this code is not an ordinance, just job descriptions. Motion by Alexander, second by Overbeek to abolish Richmond Municipal Code Chapter 2, Administration & Personnel in its entirety and put under Government on the web site, after legal approval.

Supervisor Alexander verbally protested using Town Attorney for recommendation regarding Richmond Municipal Code Chapter 2.

All present voted to approve. Motion passed.

15. **Garbage Collection & Fees**

Supervisor Bergman, Treasurer Taylor, and Donna Jones reviewed tax bills and found 126 tax parcels that have not been paying the special charge for garbage pick up.

Motion by Karbash, second by Bergman, to add special charge for garbage pick up to

all improved properties with a fire number and if anyone disputes the charge, they will need to come before the Board on a case by case basis. All present voted to approve. Motion passed.

16. **Notice of April 1, 2025 Spring Election**

Richmond Township municipal positions on April 1, 2025 ballot:
    Town Chairperson
    Supervisor #1
    Supervisor #2
    Town Treasurer
    Town Clerk

Date of primary February 18,2025, if needed.
First date to circulate nomination papers: December 1, 2024
Deadline to file all nomination forms to Town Clerk: January 7, 2025 by 5 PM.
Deadline for incumbents to file Notification of Noncandidacy form to Town Clerk:
    December 27, 2024 by 5 PM

17. **Public Comment**

David Staller read from a paper describing Wisconsin Statutes Chapter 60 that contains Town Board and Town position duties.

Bud Wojcik, County Supervisor, introduced himself and stated Walworth County is 1 of 2 counties in Wisconsin that is debt free and Public Works reviewed the 15 worst intersections in the county (Highway 89 and A is included on that list).

18. **Payment of bills**

Motion by Overbeek, second by Bergman, to approve payment of bills. All present voted to approve. Motion passed.

19. **Motion to adjourn**

Motion by Bergman, second by Alexander, to adjourn the meeting. All present voted to approve. Motion passed.

Respectfully submitted,
Cindy Hafferkamp
Clerk, Town of Richmond