

**TOWN OF RICHMOND**  
**Walworth County, Wisconsin**  
**2024 TAX INFORMATION SHEET**

Real Estate Taxes over \$99.99 may be paid in two (2) installments if the first payment of one half or more is paid by January 31, 2025. The Special Charge for refuse/recyclables pickup MUST be paid with the first half of the tax bill. Please use the figure provided on your tax bill as Installment One.

If you are paying in full or the first installment, mail a check or money order payable to:  
*Treasurer, Town of Richmond, Emmily Taylor, PO Box 886, Delavan, WI 53115.*  
 For more information, email [treasurer@townofrichmond-walworthwi.gov](mailto:treasurer@townofrichmond-walworthwi.gov) or call (608) 883-2269

Taxes may be paid in person on the dates/hours listed below  
 at the Town Hall, W9046 County Road A, Delavan, WI, 53115

Saturday, December 21, 2024	10:00AM - 2:00PM
Thursday, December 26, 2024	10:00AM - 2:00PM
Monday, December 30, 2024	10:00AM - 2:00PM AND 4:00PM - 7:00PM
Saturday, January 18, 2025	10:00AM - 2:00PM
Tuesday, January 21, 2025	4:00PM - 7:00PM
Wednesday, January 29, 2025	10:00AM - 2:00PM
Thursday, January 30, 2025	10:00AM - 2:00PM

Real Estate taxes (except for postponed second installments) that are unpaid by January 31, 2025, are declared delinquent and are subject to a penalty of 1.5% per month from February 1, 2025.

**PLEASE MAIL YOUR ENTIRE TAX BILL WITH YOUR CHECK IF YOU WANT A RECEIPT BACK AND ALSO INCLUDE YOUR PARCEL NUMBER ON YOUR CHECK!**

**The Second Installment MUST be paid directly to the Walworth County Treasurer, PO Box 1001, Elkhorn, WI, 53121, by July 31, 2025.**

**Receipts will not be sent unless a self-addressed stamped envelope is enclosed with payment.**

**Dog License Fees for the Town of Richmond:**

Altered (Spayed) female dog.....\$12.00	Multiple License available For 1-4 Dogs.....\$36.00
Altered (Neutered) male dog.....\$12.00	For use by private individuals.
Unaltered female dog.....\$30.00	
Unaltered male dog.....\$30.00	<b>Make a separate check for dog licenses</b>

**\*\*\*PLEASE INCLUDE "LANDLINE" PHONE NUMBER OR CELL PHONE NUMBER\*\*\***

Application for Dog License

Date \_\_\_\_\_

Owner's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Owner's Address \_\_\_\_\_

Name of Dog \_\_\_\_\_ Sex \_\_\_\_\_

Breed \_\_\_\_\_ Age \_\_\_\_\_

Color \_\_\_\_\_ Marking \_\_\_\_\_

Rabies Vaccination Due \_\_\_\_\_ Vaccine Manufacturer \_\_\_\_\_ Serial # \_\_\_\_\_

<u>Date</u>	<u>Tag &amp; License #</u>	<u>Amount</u>	<u>Date of Rabies Vac</u>	<u>Remarks</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**(over)**

## IMPORTANT INFORMATION

**Town Board Meetings** - The Town Board usually meets on the 3<sup>rd</sup> Tuesday of each month, at 7:00pm at the Town Hall, W9046 County Road A. Meeting agendas are posted 24 hours prior at the Town Hall, Turtle Lake Boat Landing, Richmond Park, and on the town website, [www.townofrichmond-walworthwi.gov](http://www.townofrichmond-walworthwi.gov).

**Recycling/Refuse Pickup** - Our current refuse and recycling hauler is GFL Environmental, Inc. (GFL bought out Nieuwenhuis Bros. at the end of 2023). Our town's regularly scheduled pickup day is Thursday; please have your cans to the curb before 6:00AM on Thursday. Call GFL at (608) 737-9085 to schedule used tire pickup (limit ten tires per year, no charge) or bulk item pickup (additional charges will apply and must be paid to GFL directly). A Special Charge of \$153.30 per household is included as a line item on your real estate tax bill. For further details on requirements and restrictions as to collected refuse and recycling, please see our town website, [www.townofrichmond-walworthwi.gov](http://www.townofrichmond-walworthwi.gov).

**Snow Removal** - The Town reminds property owners WI Stats 346.94(5) prohibits placing snow in the public roadway. Plowing snow into the roadway creates a hazard for vehicle traffic and may cause damage to the Town snowplow equipment. Obstruction of a roadway with an improperly parked car is also a violation of the law under WI Stats 346.54 and violations can result in citations.

**Driveway Maintenance** - The Town reminds property owners that it is the responsibility of the owner of a driveway and users of private roads/driveways to maintain a 12 foot wide drive/road with a clearance of 14 feet in height to accommodate emergency vehicles. A sufficient base is also required. Damage to emergency vehicles responding to a Town residence would be the responsibility of the property owner. Emergency vehicles are NOT obligated to serve residences deemed not accessible.

**Highway Encroachments** - WI Stats 86.04 addresses encroachments in the road right-of-way. Property owners should not plant or place plants, structures, vehicles, etc. in the right-of-way. Often the right-of-way is wider than the blacktop. Vehicles and other objects in the right-of-way create hazards and make clearing of snow and emergency vehicle access difficult. Periodically the Town trims trees and bushes in the right-of-way. The Town is permitted to order removal of encroachments and is not responsible for reimbursement of plants/trees or other obstacles that encroach on the right-of-way. Maps of all plats in the Town may be found on the Walworth County Website ( [co.walworth.wi.us](http://co.walworth.wi.us) ) or in the Register of Deeds office in Elkhorn.

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Name of Dog \_\_\_\_\_ Sex \_\_\_\_\_

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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____